

UNION SCHOOL DISTRICT

BOARD OF EDUCATION

July 16, 2026

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT

AGENDA

July 16, 2026

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda (all in favor)
- VI. Approval of Minutes: June 4, 2026 Budget Hearing and June 4, 2026 Regular Board Meeting Minutes (all in favor)
- VII. Announcements– The Board met in executive session July 15, 2026, to deliberate upon a confidential matter of student discipline.
- VIII. Correspondence
- IX. Visitors/Comments
- X. **Administration Reports**
 - School Police Officer
 - Food Service Department
 - Technology Department
 - Maintenance Department
 - Special Education Director
 - Elementary Principal
 - High School Principal
 - Superintendent
- XI. **Board Reports**
 - Finance Report
 - Personnel Report
 - Curriculum/Instruction Matters
 - Buildings, Grounds & Transportation
 - Athletic Report
 - Career Center Representative
 - Riverview IU6 Representative
- XII. Old Business
- XIII. New Business
- XIV. Visitors/Comments
- XV. Adjournment

UNION SCHOOL DISTRICT
ADMINISTRATIVE REPORTS

July 16, 2026

I. School Police Officer

II. Food Service Department

- New dishwashers have been installed at both buildings
- Searching for replacement door for the walk-in freezer at the high school

III. Technology Department

- New technology setup
 - Chromebooks
 - Door hardware
 - WiFi Access points
 - Cameras

IV. Maintenance Department

- Both dishwashers have been installed.
- Cleaning is continuing on schedule.
- Worked on the booster tank for the HS dishwasher.
- Started to install the night locks on the classroom doors.
- Working on covering the cabinet doors in Ms. Diddy's classroom.
- Installed a 20 amp circuit at the end of the 2nd floor hallway for the new vending machine.

V. Special Education Director

VI. Elementary Principal

-  Discipline year to year 4th 9 weeks

VII. High School Principal Report

- Completed Doctoral Program
 -  Manuscript - Final Submission.pdf
- Hiring
- Working on New Initiatives
 - Phone Free Schools
 - Peer Tutoring
 - Culture Projects
 - Student Digital Passes
 - Vector Solutions
- Scheduling
 - Thanks to Mr. Eaton
- Looking into Work-Based Internships as an addition for High School Credit

VIII. Superintendent's Report

- Letter sent to HUD concerning outdoor restrooms and locker room building/rec center
- Hiring processes
 - English, Math, Counselor, Elementary, Art, Aides
- Continued work on contracts
 - UEA
 - Upcoming
 - SPO
 - Central Office Staff

- Handbooks - for approval this month
 - Student Handbook
 - Employee Handbook
 - Extracurricular Handbook
 - Transportation Handbook
- Student Discipline - hearing
- Professional Development
 - Survey sent to staff
 - Invitation for meeting to teachers, aides, office staff, admin/leadership group
 - Themes
 - Student Engagement
 - Instructional Strategies
 - Mentors for Paraprofessionals
 - Fire Safety
- Vector Solutions implementation/training
 - Student Learning System
 - Teacher/Staff Learning System
 - Evaluation System
 - PERMS Reporting System
- Building-Based Paraprofessional
 - Per email, consideration to appoint a building-based paraprofessional
 - Fill rates are approximately 20-25%
- 250th Anniversary Celebration
 - Request for band participation
- Wheelchair Van

UNION SCHOOL DISTRICT

FINANCE REPORT

July 16, 2026

Board Action Requested

- I. Treasurer's Report (roll call)**
Approve the Treasurer's Report for the month ending May 31, 2026
- II. Treasurer's Report (roll call)**
Approve the Treasurer's Report for the month ending June 30, 2026
- III. Accounts Payable List (roll call)**
Approve the Accounts Payable List for the month ending July 31, 2026.
- IV. Glade Run Education Agreement (roll call)**
Approve the Day Student Education Agreement with Glade Run Lutheran Services dba Glade Run Academy for the 2026-2027 school year.
- V. Pyramid Healthcare Agreement (roll call)**
Approve the Pyramid Healthcare Inc., Soaring Heights School Education Service Agreement for the 2026-2027 school year.
- VI. Donation (roll call)**
Accept a donation from Carter Lumber to remodel the inside of the existing press box. Remodeling will be overseen by Steve Myers Contracting.
- VII. Actuarial Service Agreement (roll call)**
Approve the Actuarial Service Agreement between HUB International Great Plains and Union School District at an amount not to exceed \$3,100.00. This agreement will be effective July 16, 2026 through December 31, 2028.
- VIII. Cafeteria Freezer Door Purchase (roll call)**
Approve the purchase of a replacement walk-in freezer door from Trimark for the freezer at the high school. Total cost is \$7,400.00 (freezer door, \$3,705.00 plus installation, \$3,695.00.)

UNION SCHOOL DISTRICT

PERSONNEL REPORT

July 16, 2026

Board Action Requested

- I. **504 Coordinator (all in favor)**
Appoint Lindsey Cookson as Section 504 Coordinator for the 2026-2027 school year.
- II. **Homework Helpers/After School Tutor & Detention (roll call)**
Approve Erin McGinnis, Tisha Frederick, Cathy Walzak & Lesa Byers as homework helpers and Emily Jamison as after school tutor/detention for the 2026-2027 school year at the rate of \$30.00 per hour.
- III. **Elementary Teacher Resignation (roll call)**
Accept the letter of resignation of Elementary Teacher, Haley Sherman, effective June 16, 2026.
- IV. **Mentor Teachers (roll call)**
Hire the following Mentor Teachers \$1,000.00 (\$500.00 per year for a 2 year term):
Scott Miller for Julianna Jacobs, Lacey Magagnotti for Diane Weckerly, Tara Hackwelder for Emily Jamison, and Josh Meeker for Clayton Williams.
- V. **Elementary Teacher Hire (roll call)**
Hire Sydney Rajchel as Elementary Teacher effective August 19, 2026 at step 1 of the Bachelor's scale of the Union Education Association Agreement.
- VI. **Elementary Art Teacher Hire (roll call)**
Hire Ginny McKinley as Elementary Art Teacher effective August 19, 2026 at step 1 of the Bachelor's scale of the Union Education Association Agreement.
- VII. **Employee Handbook (all in favor)**
Approve the 2026-2027 Employee Handbook.
- VIII. **Band Volunteer (all in favor)**
Approve Emily Brown as a Band Volunteer for the 2026-2027 school year. All clearances are on file.

Amending the Agenda—Due to timing and getting this position filled before the first in-service day, the following item has been added to the July agenda for board action:

IV.

Educational Aide Hire

Hire Tiffany Lauer as Educational Aide, effective August 19, 2026 at step 2 of the Union Education Support Personnel Association Agreement.

UNION SCHOOL DISTRICT
CURRICULUM REPORT
July 16, 2026

Board Action Requested

I. Conferences (a-c) (roll call)

Approval is requested for staff attendance at the following conference/workshops:

- a. Conference: Orientation to School Food Service Operations
Staff: Brenda Greenawalt
Location: Harrisburg PATTAN
Date: Wed.-Thurs., October 21-22, 2026
Approx. Cost: \$595.00
Funding Source: Cafeteria Fund
- b. Conference: DQN Meetings
Staff: Brenda Greenawalt
Location: IU6, Clarion
Date: 3rd Wednesday of every month
Approx. Cost: \$195.75
Funding Source: General Fund
- c. Conference: PRFSD
Staff: Brenda Greenawalt
Location: Various Locations
Date: Sept. 18, Oct. 16, Nov. 13, Dec. 11, Feb. 12, and April 16
Approx. Cost: n/a
Funding Source: Cafeteria Funds

II. Student Trips (a-e) (roll call)

Approval is requested for the following student trips during the school year:

- a. Student Trip: Clarion County Career Center Tour
Students: 36-9th grade students and teachers
Location: Clarion County Career Center
Date: January 23, 2027
Approx. Cost: \$135.00
Funding Source: General Fund
- b. Student Trip: Varsity Football Head Camp
Students: 55 Varsity Football Players & Coaches
Location: PennWest Clarion
Date: Mon.-Thurs., August 10-13, 2026
Approx. Cost: n/a
Funding Source: Quarterback Club
- c. Student Trip: Oil City Band Show
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Oil City High School

Date: Sat., September 12, 2026
Approx. Cost: \$500.00
Funding Source: General Fund

d. Student Trip: ALF Parade
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Clarion PA
Date: Sat., October 10, 2026
Approx. Cost: \$240.00
Funding Source: General Fund

e. Student Trip: Clarion Marching Band Fest
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Brookville High School
Date: Wed., October 14, 2026
Approx. Cost: \$330.00
Funding Source: General Fund

III. U Foundation Officers (all in favor)

Approve the following U Foundation Officers for the 2026-2027 School Year: District Administration: Tom Minick; President: Andrew Carlson; Treasurer: Megan Hepler; Secretary: Shelley Conner; Teachers: Rachel Kindel, Alan Ochs; Community Members: Josh Walzak, Rev. John Milliron, Board Member: Lisa Norbert.

IV. Schoolwide Title I Plan (roll call)

Approve the 2026-2027 Schoolwide Title I Plan.

V. Student Handbook (all in favor)

Approve the 2026-2027 Student Handbook.

Amending the Agenda--The reason for this amendment is because the Board held a hearing on this matter last night, deliberated in executive session, is ready to proceed with official action, and would like to do so in a timely manner.

VI.

Adjudication

Approval of Adjudication of a disciplinary matter regarding Student #6824142719.

UNION SCHOOL DISTRICT
BUILDINGS, GROUNDS AND TRANSPORTATION REPORT

July 16, 2026

Board Action Requested

- I. Bus and Van Driver Handbook (all in favor)**
Approve the Bus and Van Driver Handbook for the 2026-2027 school year.
- II. Bus/Van Drivers (roll call)**
Approve the following bus/van drivers for Rick Myers Busing, pending the appropriate paperwork: Bill McKinney, Betty Switzer, and Larry Bliss.
- III. Bus/Van Costs–Remote Instruction Days (roll call)**
For the 2026-2027 school year, approve to compensate the bus/van contractors at a rate of 78% of their normal daily transportation rate for each day in which Union School District provides a remote instruction day, in which the contractor does not provide services and will not make up the transportation day later in the school year.
- IV. Transportation Costs–2-hour Delay Days (roll call)**
For the 2026-2027 school year, approve to compensate the Clarion County Career Center transportation contractors at a rate of 78% of their normal daily transportation rate for each day in which Union School District calls a 2-hour delay, in which the contractor does not provide services and will not make up the transportation day later in the school year.
- V. Nancy Steele Bus (roll call)**
Approve a 2016 blue bird 72 passenger bus for Nancy Steele for the 2026-2027 school year.
- VI. Disposal of Property (all in favor)**
Approve the request of Brad Kirkwood to dispose of a hunting shed via donation to the quarterback club.

UNION SCHOOL DISTRICT

ATHLETIC REPORT

July 16, 2026

Board Action Requested

- I. **Swim Coach Volunteer (all in favor)**
Approve Amanda Bliss as a swim coach volunteer for the 2026-2027 school year.
All clearances are on file.
- II. **Jr. High Football Volunteers (all in favor)**
Approve Ethan McFadden and Nate Boltz as Jr. High Football Volunteers for the 2026-2027 school year, pending receipts of clearances.
- III. **Athletic Department Volunteer (all in favor)**
Approve Grace Kindel as an athletic department volunteer for the 2026-2027 school year. All clearances are on file.
- IV. **Extracurricular Handbook (all in favor)**
Approve the 2026-2027 Extracurricular Handbook.